

**UNSIGNED MINUTES OF THE WHITTLESFORD PARISH COUNCIL MEETING HELD IN  
THE MEMORIAL HALL ON TUESDAY 13<sup>th</sup> DECEMBER 2016 AT 7.30 pm  
www.whittleweb.org.uk**

<i>Parish</i>	Arthur Greaves, (AG) <i>Chairman</i>	Tim Teversham (TT)
<i>Councillors</i>	Pam Freeman (PF)	Jude Townley (JT)
<i>present:</i>	Jan Holmes (JH)	Ken Winterbottom (KW)
	Ella Pope (EP)	Peter Topping (PT) <i>District &amp;</i>
	Marie Swann (MS)	<i>County Councillor</i>
	Will Thomas (WT)	Roy Warnes (RW), <i>Parish Clerk</i>

16 Members of the public were present

**1. APOLOGIES FOR ABSENCE** Martin Livermore

**DECLARATION OF INTERESTS IN AGENDA ITEMS** AG, PF & JT: all Item 6: Presentation by SCDC Planning Officer

**2. MINUTES OF LAST PARISH COUNCIL MEETING** held on 8<sup>th</sup> November 2016 approved as being a true record.

**3. MATTERS ARISING FROM PCM**

- PT advised the meeting that County Council had recently voted unanimously to not change any gritting routes from the position last winter, pending a review. **So if the road was gritted last winter, it will be gritted this winter.**
- RW had reported to Highways, **cracking in the new surface of Duxford Road**. Case now closed, cracking inevitable apparently because of material used and preparation of surface.
- **Cycleway on Duxford Road:** Mike Davies CCC Cycle Projects Team Leader advised we make a case to the City Deal A1307 Scheme consultation. County Council has recently compiled a 'Transport Investment Plan', effectively a long list of projects which are most likely to be funded through contributions negotiated against new housing developments.

**4. MINUTES OF EXTRAORDINARY PARISH COUNCIL MEETING** held on 22nd November 2016 approved as being a true record.

**5. MATTERS ARISING FROM EXTRA ORDINARY PCM**

- It was noted that **the precept for 2017/18 had been set at £41750** and approved unanimously. **This is a 12.8% increase on the 2016/17 figure.** The Band D charge calculated on a tax base of 779 properties will be £53.59 per property.

**6. REPORT OF THE PLANNING COMMITTEE**

William Allwood, Planning Team Leader from SCDC gave an overview of the developments earmarked for the south of the village.

He emphasised the pooling of educational contributions and how these could be used for improving early learning and primary education in Whittlesford. Headmaster Paul Bryant was expecting plans from the Local Authority exploring how school could be enlarged to provide on-site early learning and bigger classrooms.

Meeting needs to be arranged between County, District, Parish, Whitsers and School to identify project parameters. William encouraged engagement with developers and District, and will send a list of infrastructure items that can be claimed.

The conditions for the outline planning permission for the Scrapyard development are still being finalised, and there is a possibility that Affordable Housing may still be provided from the proposed development, either off site or even on site.

As yet, District have received no application for revamping the Aerodrome service station.

## PLANNING APPLICATIONS

- **S/3075/16/FL** 11 North Road with access from Maynards – erection of new 4-bedroom dwelling. *Majority vote supported the application but with a recommendation that County be asked to examine the possibility of widening the road at the entrance to the proposed property.* **DECISION:** Recommendation approved, 6 in favour, 4 abstentions
- **S/3346/16/VC** One of the conditions related to removal of tree subject to a TPO. *Tree Officer to be asked to make a decision on this matter.*
- At Duxford PCM on December 8<sup>th</sup> Moto presented a **proposal for a Motorway Service Area at Junction 10 of the M11**. Moto are to be invited to our January meeting to make a similar presentation
- **A further planning application had been received from Spinney Hill Farm** requesting change of use to a nature reserve and burial ground, the demolition of existing buildings, the erection of a remembrance Hall and associated car parking and landscaping. District have agreed to extend the consultation period to January 11<sup>th</sup>. The application will be considered by the Parish Council on January 10<sup>th</sup> 2017

## PLANNING DECISIONS

- Planning approvals had been given for: *Single storey rear extension at 24 Mill Lane; two storey rear extension to include self-contained annex at 13 Duxford Road; single storey rear extension at Lawn Cottage, Church Lane.*

## TREWORK APPLICATIONS

- **S/3206/16/TP** 4B, High Street, Whittlesford, Cambridge, Cambridgeshire, CB22 4LT. Lime tree in to be removed due to roots lifting paving slabs Tulip tree crown has snapped, crown needs removing and snapped crown needs to be properly pruned to ensure proper healing
- **S/3206/16/TP** The Lawn, Whittlesford, Cambridge, Cambridgeshire, CB22 4NG. Proposal: Malus sp. (Apple) Undertake a crown reduction of approximately 1.5-2m.

## 7. OPEN FORUM

- Residents expressed safety concerns over the proposed Scrapyard development access on to Station Road and the accumulative effect all the proposals targeted at the southern end would have on the Royston Rd/Moorfield Rd junction and on the A505.

## 8. NEIGHBOURHOOD PLAN

- Jo Denny (JD), our recently appointed Neighbourhood Plan Administrative Assistant was introduced.
- JD gave a quick overview of progress which included a Drop-in session at the Red Lion on Wednesday January 18<sup>th</sup> from 4 pm to 9 pm. This is for the business sector and for residents (especially those who live in the south of the village), preparation of a Time Line for the plan targeting a referendum in 2018, consultations with other Parishes who are developing plans of their own, setting up a Housing Needs survey in February, meeting with Development Officers at SC to check viability of our time line and other related NP matters.

## 9. DISTRICT & COUNTY COUNCILLOR'S REPORTS *PT*

- All the local authorities in Cambridgeshire voted for the **devolution** proposals during council meetings in November. One of the strands of work going forward is the spending of £100m on accelerating affordable housing across the county. About 50% of that will be spent in South Cambs. This is on sites already identified, not new sites. There will be a mayoral

election in May 2017.

- There is a proposal to have the historic centre of Cambridge designated an emission controlled area, which means vehicles with high emissions going there would be charged. The City Deal will use funds to support bus services across rural south Cambridgeshire, and hopefully abolish park and ride car park charges.
- The **Local Plan** is still slow. Developers are not building houses quickly enough despite being granted permission. South Cambs is doing some work to find ways to speed things up: encourage smaller developers, speed up planning processes, and say to developers if you haven't started building by two years after we have given planning permission there will be a financial penalty.
- PT meeting the leader at Uttlesford District Council about proposed new settlement planned for Gt Chesterford because local villages are concerned commuter traffic would flow up through our area & roads.
- The district council environment officer is proposing to plant a row of fruit trees along The Lawn at the far end, to say sorry for the shredding of the bushes last winter. Assurances given that they won't do it again.
- PT attending a meeting at Wellcome Trust to sound out their views on the proposed motorway service station development at the corner of the A505/Hunts Road.
- The tree that SCDC were supposed to remove from the far end of the houses at the Lawn has gone.

## 10. ACCOUNTS

The payments and receipts to December 13th were approved and cheques signed.

### Receipts

15 Nov 16	FP	M Petitt	Purchase of non resident excl right	£390.00
1 Dec 16	Chq	Allotment Rent	Plot 20a	£15.00
5 Dec 16	FP	Allotment Rent + Deposit	Plot 13	£79.00
29 Nov 16	Chq	UKPN	Lease: Duxford Rd/Church Lane	£3.00
29 Nov 16	Chq	UKPN	Wayleave rent: Allotments	£25.54
9 Dec 16	Chq	Allotment Rent	Plot 24a	£37.00
7 Dec 16	Chq	Hanchets, Monumental Masons	Additional Inscription: B Bonner	£17.00
				<b>£566.54</b>

### Payments

28 Nov 16	FP	Cambridge ACRE	Annual subscription	£54.00
13 Dec 16	SO	Roy Warnes	Clerk's Salary	£492.68
13 Dec 16	SO	Roy Warnes	Fixed monthly expenses	£53.50
13 Dec 16	SO	Rob Foden	Cemetery Main. Contract	£120.00
13 Dec 16	SO	Rob Foden	Maynards Maintenance Contract	£125.00
13 Dec 16	SO	Village Gardener	Allotment Maintenance Contract	£120.00
13 Dec 16	FP	Jo Denny	NP Admin. Assistant Salary	£150.00
13 Dec 16	FP	Jo Denny	Fixed monthly expenses	£16.05
13 Dec 16	1407	A Starling	Allotment Key refund	£5.00
13 Dec 16	1408	V Weston	Allotment Key refund	£5.00
13 Dec 16	FP	Arthur Greaves	Travel exps 30/11/16 Cambourne	£19.20

## 11. CORRESPONDENCE

- **Diversion Approval Request - 27 High Street, 13/02/2017-17/02/2017:** subsequent meeting with CCC Street Manager and UKPN has ensured there will be no closure but one

way working controlled by lights.

- **Submission for an extra bus stop on the Citi 7 Cambridge to Saffron Walden route** has been rejected, as location deemed unsafe for buses to stop
- **Whittlesford Telephone Kiosk** - new consultation (PCO1 - A505, (in layby, opposite IWM)). This is a new style box, very infrequently used. **DECISION:** advise SCDC we do not wish to adopt

## **12. DATE OF NEXT MEETING**

**Tuesday 10<sup>th</sup> January 2017 at 7.30 pm in the Memorial Hall.**