

**UNSIGNED MINUTES OF THE WHITTLESFORD PARISH COUNCIL MEETING HELD IN  
THE MEMORIAL HALL ON TUESDAY 10<sup>th</sup> JANUARY 2017 AT 7.30 pm**

**www.whittleweb.org.uk**

<i>Parish</i>	Arthur Greaves, (AG) <i>Chairman</i>	Tim Teversham (TT)
<i>Councillors</i>	Pam Freeman (PF)	Jude Townley (JT)
<i>present:</i>	Martin Livermore (ML)	Ken Winterbottom (KW)
	Marie Swann (MS)	Peter Topping (PT) <i>District &amp; County Councillor</i>
		Roy Warnes (RW), <i>Parish Clerk</i>

17 Members of the public were present

**1. APOLOGIES FOR ABSENCE** Jan Holmes, Ella Pope, Will Thomas

The Chairman expressed sorrow and condolences at the recent passing of former Councillor and Chairman George Rusted, and two longtime village residents, Tony Starling and Norman Teversham.

**2. DECLARATION OF INTERESTS IN AGENDA ITEMS** MS for item 5: Spinney Hill Burial Ground planning application

**3. MINUTES OF LAST PARISH COUNCIL MEETING** held on 13<sup>th</sup> December 2016 approved as being a true record.

**4. MATTERS ARISING & ACTIONS TAKEN**

- Following discussions, UK Power Networks have agreed not to close the High Street for the forthcoming planned work adjacent to No.27, but to use temporary lights to allow single-lane traffic flow.
- Moto were unable to attend the meeting to present their proposals for a motorway service area at M11 Junction 10, but will be invited to a future meeting.

**5. REPORT OF THE PLANNING COMMITTEE**

The following planning matters were discussed:

- **S/3364/16/FL Spinney Hill Farm, Newton Road** – change of use to nature reserve and burial ground. This resubmitted proposal addresses a number of the issues that resulted in the previous application being refused. Despite this, the consensus was that the proposed on-demand electric bus would do little to mitigate one of the Council's major objection: that there would be unacceptable increases in traffic on unsuitable roads, particularly Newton Road. The other main objection as before was that this would be unacceptable incursion into the Green Belt. **DECISION: Recommended for refusal by a unanimous vote.**
- **S/3560/16/OL Royston Road** – outline application for up to 35 houses; to be discussed at a separate Extra-ordinary Parish Council Meeting on Friday, January 27<sup>th</sup> 7pm in the Millennium Room, and open to the public meeting.
- **The following applications have been approved by the District Council:** 44 Mill Lane (replacement of conservatory roof); R/O 27 High Street (revision to new bungalow application).

**6. OPEN FORUM**

Issues raised in the open forum:

- The Council will submit Ronnie Walker's name as a Village Hero to the **SCDC Community Awards 2016/17** event, following a recommendation from a member of the public.

- It was confirmed that the District Council has arranged to carry out a **full sweep of roads in the village week commencing 16<sup>th</sup> January.**
- **It was noted that work was being carried out in the Tickell Arms car park without planning permission.** The District Council enforcement officer will be asked to take up the matter.
- **If any road drains need to be cleared,** the County Council should be contacted using their Highways Fault Reporting Portal <https://highwaysreporting.cambridgeshire.gov.uk> to arrange this.
- Following assurances from the Local Highways Officer, **sections of the pavement in the High Street will still be repaired as planned,** but the contractor is currently behind schedule.
- It was confirmed that **the permissive footpath linking footpath 9 (Baulks) to Church Close** is across private land and will continue to be closed one day a year.
- BT had dug up **the part of footpath 3 from Whippletree Road to Spinney Cottage** and will be asked to reinstate this properly.
- **Volvo have installed lighting in their car park for safety reasons.** This should be off all night, but residents should contact them if not. AG has the contact details (01223 835 186)
- As previously reported **the gritting regime for 2016/ has been re-instated for this year,** but we will continue to press for Station Road West to be upgraded to the primary routes of this schedule.
- **Footpath 8 from West End to Chuck-a-Bush Farm** was reported as becoming very narrow in places. It was explained that treating it as a cross field path, ploughing it up and then re-instating, had been considered. However if this happened, the path would be a quagmire at times and the feeling was that users would object.
- **Although hedgerows have been cut back on Hill Farm Road,** there are places where the base of the hedgerow still encroaches upon the footway. CCC will be contacted and asked if they would instruct the landowner(s) to cut back further as appropriate.
- **A kite had been become tangled in high power electricity lines at Newton Rd Open Space.** UKPN had attended on January 7<sup>th</sup> to remove, but it will be necessary for the Parish Council to erect signs prohibiting the flying of kites in that area.
- Clearing of the **land by Bar Hill cottages in readiness for redevelopment** started on Saturday Jan 7<sup>th</sup> and has caused some inconvenience to neighbours. The matter has been resolved between the two parties, but the clearing was necessary to comply with bird nesting regulations.
- A letter has been received from a concerned Station Rd West resident **with regard to the nuisance caused by a bird scarer which had been deployed by a local farmer.** The farmer will be contacted and asked to moderate and relocate.
- The Parish Council has been invited to **present their case for speed-reducing traffic build outs on Duxford Rd to the County's Local Highways Initiative Panel on Monday January 30<sup>th</sup> 2017.** The Council will be represented by PF and JT.

## 7. NEIGHBOURHOOD PLAN UPDATE

**AG gave details of the Drop In Session on Wednesday Jan. 18<sup>th</sup> at the Red Lion.** Although targeted for the south of the village, it was open to all villagers, and the whole village had been leafleted. Invites had also gone to local businesses both large and small, which had included a business survey. An initial grant to support NP activities up to 31<sup>st</sup> March 2017 had been secured from Community Rights Grant fund.

**Emma Fletcher, MD of SmithsonHill, gave a presentation on the proposed development of 500 acres of land to the east of the A1301 (site of the Hanley Grange proposal) as an**

agritech hub with 100,000 square metres of office, lab and greenhouse space and up to 4,000 jobs. Although good for the economy, this would put a strain on the current infrastructure. One suggestion from the company is to build a car park on 30 acres of (green belt) land on the North-west quadrant of the Sawston roundabout, as a basis for a transport hub centred on Whittlesford station. Also highlighted was the relatively poor electricity supply in the area and representations are being made to power suppliers to improve this.

## 8. DISTRICT & COUNTY COUNCILLOR'S REPORTS *PT*

- PT spoke of the huge pressure that may come for development around Whittlesford if the next Local Plan sees further building in neighbouring areas. This makes the Neighbourhood Plan now being developed particularly important and is one reason why nearby parishes are now also beginning to develop their own Plans.
- Further initiatives can be expected from the ongoing devolution deal. A solution to the increasing congestion on the A505 should be a high priority, with the preferred option being diversion of east-west traffic flows via the A11 and a 4-way Junction 9 on the M11.
- Bin collection rounds are currently being rationalised to cover both South Cambs and Cambridge City. It is possible that the local collection schedule will change.
- The District County community chest is open for grant bids from April. The money will soon run out, so bids need to be prepared soon and submitted as early as possible.

## 9. ACCOUNTS

The payments and receipts to January 10<sup>th</sup> 2017 were approved.

### RECEIPTS

7 Dec 16	Chq	Hanchetts	Additional inscription	£17.00
15 Dec 16	FP	H J Paintin	Interment of ashes into existing grave, non resident:	£120.00
22 Dec 16	Chq	Additional Allotment Rent	Plot 12 a & b	£12.00
22 Dec 16	Chq	Peasgood & Skeates	Interment ashes fee	£140.00
24 Dec 16	Chq	Allotment Rent	Plot 11c	£12.00
30 Dec 16	FP	Additional rent & deposit	Plot 24b	£37.00
24 Oct 16	Chq	LGSS	Lawn Legal Lease: Credit for overpayment on inv 021927	£26.88
				<b>£364.88</b>

### PAYMENTS

1 Dec 16	FP	LGSS Law	Lawn Legal Lease: Site Meeting 9/8 + associated e-correspondence	£416.64
5 Dec 16	FP	LGSS Law	Lawn Legal Lease: Follow-up meeting at Shire Hall + associated e-correspondence	£228.48
20 Dec 16	FP	Red Lion	Room hire for Drop in session 18/1/17	£300.00
3 Jan 17	SO	HMRC	3rd quarter PAYE 16/17	£369.51
4 Jan 17	FP	Village Gardener	Extra ground cover for plots 11 and 12c + clearing then covering vacated plot 22d	£128.00
4 Jan 17	SO	Roy Warnes	Clerk's Salary	£492.68
15 Jan 17	SO	Roy Warnes	Fixed monthly expenses -- increased by gross £3.59 per month as Clerk has had to increase Parish-related online mail storage to 10GB	£57.09
15 Jan 17	FP	Roy Warnes	Variable expenses - administration 20/12 to 6/1	£69.18

15 Jan 17	FP	Roy Warnes	Variable expenses - Neighbourhood Plan 20/12 to 6/1	£230.71
15 Jan 17	SO	Rob Foden	Cemetery Main. Contract	£120.00
15 Jan 17	SO	Rob Foden	Maynards Maintenance Contract	£125.00
15 Jan 17	SO	Village Gardener	Allotment Maintenance Contract	£120.00
15 Jan 17	FP	Jo Denny	NP Admin Salary	£142.00
15 Jan 17	FP	Jo Denny	Fixed monthly expenses	£16.05
				<b>£2815.34</b>

The Council ratified the precept submission of £41750 for the year 2017/18, a 12.8% increase.

## 10. CORRESPONDENCE

- **SCDC Tree Officer** was proposing to offer Tree Health & Safety Surveys and asked for feedback of interest from Parish Councils.
- **Whitsers Pre-school Playgroup** had invited Council representatives to a joint meeting scheduled for Monday 16<sup>th</sup> January 2017 to discuss a possible move in view of potential early learning section 106 contributions from new housing developments in the village.
- **Heidi Allen, MP**, was asking for feedback by 13<sup>th</sup> January 2017 on concerns relating to public transport provision in South Cambridgeshire.

## 11. DATE OF NEXT PARISH COUNCIL MEETING

Tuesday 21<sup>st</sup> February 2017 at 7.30 pm in the Memorial Hall.